H. B. 2197 1 2 3 (By Delegate Rowan) [Introduced January 12, 2011; referred to the 4 5 Committee on Education.] 6 7 8 9 10 A BILL to amend and reenact \$18A-4-7a of the Code of West Virginia, 11 1931, as amended, relating to allowing guidance counselors to 12 compete equally for all guidance counselor positions 13 regardless of whether the position is posted for the 14 elementary grade levels or the secondary grade levels. 15 Be it enacted by the Legislature of West Virginia: That \$18A-4-7a of the Code of West Virginia, 1931, as amended, 16 17 be amended and reenacted to read as follows: 18 ARTICLE 4. SALARIES, WAGES AND OTHER BENEFITS. 19 §18A-4-7a. Employment, promotion and transfer of professional 20 personnel; seniority. 2.1 (a) A county board of education shall make decisions affecting 22 the hiring of professional personnel other than classroom teachers 23 on the basis of the applicant with the highest qualifications.

- 1 (b) The county board shall make decisions affecting the hiring
- 2 of new classroom teachers on the basis of the applicant with the
- 3 highest qualifications.
- 4 (c) In judging qualifications for hiring employees pursuant to
- 5 subsections (a) and (b) of this section, consideration shall be
- 6 given to each of the following:
- 7 (1) Appropriate certification, licensure or both;
- 8 (2) Amount of experience relevant to the position; or, in the
- 9 case of a classroom teaching position, the amount of teaching
- 10 experience in the subject area;
- 11 (3) The amount of course work, degree level or both in the
- 12 relevant field and degree level generally;
- 13 (4) Academic achievement;
- 14 (5) Relevant specialized training;
- 15 (6) Past performance evaluations conducted pursuant to section
- 16 twelve, article two of this chapter; and
- 17 (7) Other measures or indicators upon which the relative
- 18 qualifications of the applicant may fairly be judged.
- 19 (d) If one or more permanently employed instructional
- 20 personnel apply for a classroom teaching position and meet the
- 21 standards set forth in the job posting, the county board of
- 22 education shall make a decision affecting the filling of the
- 23 position on the basis of the following criteria:
- 24 (1) Appropriate certification, licensure or both;

- 1 (2) Total amount of teaching experience;
- 2 (3) The existence of teaching experience in the required 3 certification area:
- 4 (4) Degree level in the required certification area;
- 5 (5) Specialized training directly related to the performance 6 of the job as stated in the job description;
- 7 (6) Receiving an overall rating of satisfactory in the 8 previous two evaluations conducted pursuant to section twelve, 9 article two of this chapter; and
- 10 (7) Seniority.
- 11 (e) In filling positions pursuant to subsection (d) of this 12 section, consideration shall be given to each criterion with each 13 criterion being given equal weight. If the applicant with the most 14 seniority is not selected for the position, upon the request of the 15 applicant a written statement of reasons shall be given to the 16 applicant with suggestions for improving the applicant's 17 qualifications. When filling positions for guidance counselors 18 pursuant to subsection (d) an applicant certified as a guidance 19 counselor for any grade level, prekindergarten through twelve, 20 shall be considered to hold the "appropriate certification" as set 21 out in subdivision (1) of subsection (d) for any guidance counselor 22 position. Any applicant who has experience as a quidance counselor 23 in any grade level, prekindergarten through twelve, shall be 24 considered to have the "existence of teaching experience in the

- 1 required certification area" as set out in subdivision (3) of 2 subsection (d) for any quidance counselor position.
- (f) With the exception of guidance counselors, the seniority

 4 of classroom teachers, as defined in section one, article one of

 5 this chapter shall be determined on the basis of the length of time

 6 the employee has been employed as a regular full-time certified

 7 and/or licensed professional educator by the county board of

 8 education and shall be granted in all areas that the employee is

 9 certified, licensed or both.
- 10 (g) Upon completion of one hundred thirty-three days of
 11 employment in any one school year, substitute teachers, except
 12 retired teachers and other retired professional educators employed
 13 as substitutes, shall accrue seniority exclusively for the purpose
 14 of applying for employment as a permanent, full-time professional
 15 employee. One hundred thirty-three days or more of said employment
 16 shall be prorated and shall vest as a fraction of the school year
 17 worked by the permanent, full-time teacher.
- (h) Guidance counselors and all other professional employees,
 19 as defined in section one, article one of this chapter, except
 20 classroom teachers, shall gain seniority in their nonteaching area
 21 of professional employment on the basis of the length of time the
 22 employee has been employed by the county board of education in that
 23 area. *Provided*, That if If an employee is certified as a classroom
 24 teacher, the employee accrues classroom teaching seniority for the

- 1 time that that employee is employed in another professional area.
- 2 For the purposes of accruing seniority under this paragraph,
- 3 employment as principal, supervisor or central office
- 4 administrator, as defined in section one, article one of this
- 5 chapter, shall be considered one area of employment.

14 reductions in force shall be based on qualifications.

6 (i) Employment for a full employment term shall equal one year 7 of seniority, but no employee may accrue more than one year of 8 seniority during any given fiscal year. Employment for less than 9 the full employment term shall be prorated. A random selection 10 system established by the employees and approved by the board shall 11 be used to determine the priority if two or more employees 12 accumulate identical seniority. *Provided*, That when When two or

13 more principals have accumulated identical seniority, decisions on

- (j) Whenever a county board is required to reduce the number of professional personnel in its employment, the employee with the least amount of seniority shall be properly notified and released from employment pursuant to the provisions of section two, article two of this chapter. The provisions of this subsection are subject to the following:
- 21 (1) All persons employed in a certification area to be reduced 22 who are employed under a temporary permit shall be properly 23 notified and released before a fully certified employee in such a 24 position is subject to release;

1 (2) An employee subject to release shall be employed in any 2 other professional position where the employee is certified and was 3 previously employed or to any lateral area for which the employee 4 is certified, licensed or both, if the employee's seniority is 5 greater than the seniority of any other employee in that area of 6 certification, licensure or both;

8 licensure or both in more than one lateral area and if the

(3) If an employee subject to release holds certification,

9 employee's seniority is greater than the seniority of any other 10 employee in one or more of those areas of certification, licensure 11 or both, the employee subject to release shall be employed in the 12 professional position held by the employee with the least seniority 13 in any of those areas of certification, licensure or both; and (4) If, prior to August 1, of the year a reduction in force is 14 15 approved, the reason for any particular reduction in force no 16 longer exists as determined by the county board in its sole and 17 exclusive judgment, the board shall rescind the reduction in force 18 or transfer and shall notify the released employee in writing of 19 his or her right to be restored to his or her position of 20 employment. Within five days of being so notified, the released 21 employee shall notify the board, in writing, of his or her intent 22 to resume his or her position of employment or the right to be 23 restored shall terminate. Notwithstanding any other provision of 24 this subdivision, if there is another employee on the preferred 1 recall list with proper certification and higher seniority, that 2 person shall be placed in the position restored as a result of the

3 reduction in force being rescinded.

- (k) For the purpose of this article, all positions which meet 5 the definition of classroom teacher as defined in section one, 6 article one of this chapter shall be lateral positions. For all 7 other professional positions, the county board of education shall 8 adopt a policy by October 31, 1993, and may modify the policy 9 thereafter as necessary, which defines which positions shall be 10 lateral positions. The board shall submit a copy of its policy to 11 the state board within thirty days of adoption or any modification, 12 and the state board shall compile a report and submit the report to 13 the Legislative Oversight Commission on Education Accountability 14 by December 31, 1993, and by that date in any succeeding year in 15 which any county board submits a modification of its policy 16 relating to lateral positions. In adopting the policy, the board 17 shall give consideration to the rank of each position in terms of 18 title; nature of responsibilities; salary level; certification, 19 licensure or both; and days in the period of employment.
- (1) After the fifth day prior to the beginning of the 21 instructional term, no person employed and assigned to a 22 professional position may transfer to another professional position 23 in the county during that instructional term unless the person 24 holding that position does not have valid certification. The

- 1 provisions of this subsection are subject to the following:
- 2 (1) The person may apply for any posted, vacant positions with
- 3 the successful applicant assuming the position at the beginning of
- 4 the next instructional term;
- 5 (2) Professional personnel who have been on an approved leave
- 6 of absence may fill these vacancies upon their return from the
- 7 approved leave of absence; and
- 8 (3) The county board, upon recommendation of the
- 9 superintendent may fill a position before the next instructional
- 10 term when it is determined to be in the best interest of the
- 11 students. Provided, That the The county superintendent shall
- 12 notify the state board of each transfer of a person employed in a
- 13 professional position to another professional position after the
- 14 fifth day prior to the beginning of the instructional term. The
- 15 Legislature finds that it is not in the best interest of the
- 16 students particularly in the elementary grades to have multiple
- 17 teachers for any one grade level or course during the instructional
- 18 term. It is the intent of the Legislature that the filling of
- 19 positions through transfers of personnel from one professional
- 20 position to another after the fifth day prior to the beginning of
- 21 the instructional term should be kept to a minimum.
- 22 (m) All professional personnel whose seniority with the county
- 23 board is insufficient to allow their retention by the county board
- 24 during a reduction in work force shall be placed upon a preferred

1 recall list. As to any professional position opening within the 2 area where they had previously been employed or to any lateral area 3 for which they have certification, licensure or both, the employee 4 shall be recalled on the basis of seniority if no regular, full-5 time professional personnel, or those returning from leaves of 6 absence with greater seniority, are qualified, apply for and accept

7 the position.

- 8 (n) Before position openings that are known or expected to 9 extend for twenty consecutive employment days or longer for 10 professional personnel may be filled by the board, the board shall 11 be required to notify all qualified professional personnel on the 12 preferred list and give them an opportunity to apply, but failure 13 to apply shall not cause the employee to forfeit any right to 14 recall. The notice shall be sent by certified mail to the last 15 known address of the employee, and it shall be the duty of each 16 professional personnel to notify the board of continued 17 availability annually, of any change in address or of any change in 18 certification, licensure or both.
- 19 (o) Openings in established, existing or newly created 20 positions shall be processed as follows:
- 21 (1) Boards shall be required to post and date notices which 22 shall be subject to the following:
- 23 (A) The notices shall be posted in conspicuous working places 24 for all professional personnel to observe for at least five working

- 1 days;
- 2 (B) The notice shall be posted within twenty working days of
- 3 the position openings and shall include the job description;
- 4 (C) Any special criteria or skills that are required by the
- 5 position shall be specifically stated in the job description and
- 6 directly related to the performance of the job;
- 7 (D) Postings for vacancies made pursuant to this section shall
- 8 be written so as to ensure that the largest possible pool of
- 9 qualified applicants may apply; and
- 10 (E) Job postings may not require criteria which are not
- 11 necessary for the successful performance of the job and may not be
- 12 written with the intent to favor a specific applicant;
- 13 (2) No vacancy shall be filled until after the five-day
- 14 minimum posting period;
- 15 (3) If one or more applicants meets the qualifications listed
- 16 in the job posting, the successful applicant to fill the vacancy
- 17 shall be selected by the board within thirty working days of the
- 18 end of the posting period;
- 19 (4) A position held by a teacher who is certified, licensed or
- 20 both, who has been issued a permit for full-time employment and is
- 21 working toward certification in the permit area shall not be
- 22 subject to posting if the certificate is awarded within five years;
- 23 and
- 24 (5) Nothing provided herein shall prevent the county board of

1 education from eliminating a position due to lack of need.

- (p) Notwithstanding any other provision of the code to the contrary, where the total number of classroom teaching positions in 4 an elementary school does not increase from one school year to the 5 next, but there exists in that school a need to realign the number 6 of teachers in one or more grade levels, kindergarten through six, 7 teachers at the school may be reassigned to grade levels for which 8 they are certified without that position being posted. Provided, 9 That the The employee and the county board of education must 10 mutually agree to the reassignment.
- 11 (q) Reductions in classroom teaching positions in elementary
 12 schools shall be processed as follows:
- (1) When the total number of classroom teaching positions in 14 an elementary school needs to be reduced, the reduction shall be 15 made on the basis of seniority with the least senior classroom 16 teacher being recommended for transfer; and
- (2) When a specified grade level needs to be reduced and the least senior employee in the school is not in that grade level, the least senior classroom teacher in the grade level that needs to be reduced shall be reassigned to the position made vacant by the transfer of the least senior classroom teacher in the school without that position being posted. *Provided*, That the The employee is must be certified, licensed or both and agrees to the reassignment.

- (r) Any board failing to comply with the provisions of this article may be compelled to do so by mandamus and shall be liable to any party prevailing against the board for court costs and reasonable attorney fees as determined and established by the court. Further, employees denied promotion or employment in violation of this section shall be awarded the job, pay and any applicable benefits retroactive to the date of the violation and payable entirely from local funds. Further, the board shall be liable to any party prevailing against the board for any court reporter costs including copies of transcripts.
- 11 (s) The county board shall compile, update annually on July 1
 12 and make available by electronic or other means to all employees a
 13 list of all professional personnel employed by the county, their
 14 areas of certification and their seniority.

NOTE: The purpose of this bill is to allow guidance counselors to compete equally for all guidance counselor positions regardless of whether the position is posted for the elementary grade levels or the secondary grade levels.

Strike-throughs indicate language that would be stricken from the present law, and underscoring indicates new language that would be added.